January 13, 2022

Ms. Michele McPherson
City Administrator
City of Princeton
705 Second Street North
Princeton, MN 55371

Regarding: SCDP Grant Application

Dear Ms. McPherson,

Thank you for the opportunity to assist the City of Princeton in the development and completion of the Small Cities Development Program Grant application. The successful acquisition of this additional funding source will allow for the city to complete the needed replacement of the infrastructure serving the residents along Seventh Avenue North in Princeton.

As we discussed at our meeting the state has informed the city that the preliminary application has been advanced for the submittal of the full application for potential funding. Based upon our discussions I think that the proposed project application will score well when completed and will be a strong candidate for potential assistance.

The WSB team is proposing the following task and cost (not to exceed) for the completion of the application materials.

- Completion of the grant application and narrative $5,000

Additionally, fees for services outside of the above-described scope may be required and shall be completed at an additional hourly rate with prior approval. If you agree with the proposed project scope of services and fee, please sign below, and return one copy to our office. If you have any questions regarding the above information, please contact me at (612) 400-3569 or Jennifer Edison at (612) 219-3500.

Sincerely,

WSB & Associates

Jim Gromberg
Economic Development Coordinator
Approval Signature

By: _____

Title: _____

Date: _____

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